Minutes

REGULAR COUNCIL MEETING

June 10, 2019

The minutes of the Froid Town Council at the Froid Community Center on June 10, 2019. Those present were Council Members Gregg Labatte, Dan Kjelshus, Dan Mogen, and Gale Strandlund. Also present was Public Works Director, Odean Kilsdonk and Town Clerk, LeAnn Johnson.

Mayor Crain called the meeting to order at 6:32 pm. Visitors were recognized and signed the attendance sheet. Minutes from the April 15, 2019 public hearing for variance applications were read. Dan Kjelshus made a motion to accept the minutes as read. Gale Strandlund seconded the motion. Motion carried. Minutes from the April 15, 2019 regular council meeting were read. Gregg Labatte made a motion to accept the minutes as read. Gale Strandlund seconded the motion. Motion carried.

Public Works Director Report: Odean reported that the tractor has been repaired and he has been filling potholes with sand and gravel. Odean suggested the Town look into getting more gravel. He also recommended the Town try to sell the grapple forks that came with the tractor purchased by the Town. Odean reported that he has almost finished locating and mapping the curb stops on each property. Odean let Council know that Roy Radabah recently donated a push mower and weed eater to the Town.

Sheriff’s Report: There was no one present to report on behalf of the Roosevelt County Sheriffs Department.

Old Business:

Zoning Commission Update/Recommendation: A public hearing for the Zoning Commission to hear comment on two variance applications was held on April 15, 2019. Gregg Labatte had to excuse himself from voting on the application from Tanner Holtan, as Gregg is the lot-owner. Without Gregg, a quorum was not available to vote on Tanner’s application. Gale Strandlund made a motion to approve the variance application from Tanner Holtan based on the recommendation from the Zoning Commission, with a special condition stating that the property owner will have until the end of the 2019 calendar year to make the improvements outlined on the application. Dan Kjelshus seconded the motion. Motion carried.

Wastewater System-Accept Bid for Lagoon Construction Project: Chad Hansen of Great West Engineering reported to Council that the bid opening for the 2019 Wastewater Systems Improvements project was held Thursday, May 30, 2019. There was one bidder on the project, which was 21 Construction. Council and Chad Hansen discussed and looked over the detailed bid for the project, including the base bid for the lagoon improvements and two additive alternates for the lift stations and manholes. Mr. Hansen pointed out that the total of the overall bid proposal was less than the estimate by Great West Engineering. After discussion, Dan Mogen made a motion to accept the bid from 21 Construction, including Schedule 1 and additive alternates 1 and 2. Dan Kjelshus seconded the motion. Motion carried. Chad explained that the next step will be to wait for Rural Developments approval of the bid award.

Community Center Heating and Cooling Funding Update: Mayor Crain reported that when the floor project was completed, a large amount of dust was created so the entire heating/cooling system had to be completely shut down. Restorx came and cleaned as much as possible. Sheri did visit with Rob Knick about the outstanding balance on the bill and explained that there would be an upcoming fundraiser that may help in funding the rest of the amount due.

Community Center Roof Repairs: Mayor Crain reported that the Town still had only received one estimate for the roof repairs. Dan Mogen suggested the Town contact a couple more contractors for estimates. Mayor Crain will continue to look into contacting other contractors.

Review of Accounts Receivables: Delinquencies were reviewed. Letters will be sent out and phone calls made to those on the list.

New Business:

Financial Review Findings: Council looked over a print-out of the finding from the Financial Review conducted by Ross Stalcup, CPA. Council discussed that they have been aware of the deficit cash in the solid waste fund and will move forward with proposing a rate increase to cover the negative fund balance, to be effective August 1, 2019. The increase will be adequate to be sure the fund budget is in balance and will contain no negative balances.

Financial Review Bids-FYE 2019: Town Clerk, LeAnn Johnson explained to Council that the Department of Administration has once again selected the Town of Froid to have a financial review completed for fiscal year ending 2019. The Town has received a proposal in the mail from Denning, Downey and Associates, P.C to complete the financial review. After discussion, Council decided to table the selection of an accountant until the July meeting in order to give the Town time to receive a bid form Ross Stalcup, as Ross had expressed interest in continuing a working relationship with the Town. This item will placed on the July regular Council meeting agenda for further discussion.

Creation of Fund for Northern Lights Park Donations: Mayor Crain explained to Council the necessity to create a fund to handle the money that will be brought in from the fundraiser being done by the Northern Lights Park Committee for improvements around Town. The Town is receiving some of those funds by credit cards, as well as checks by mail. The Town will act in an agency capacity, and will pay the money out to the Northern Lights Park as it is brought in. Gale Strandlund made a motion to create an agency Fund for the Northern Lights Park donations received. Dan Mogen seconded the motion. Motion carried.

Budget Amendment-FYE 2019: Mayor Crain read aloud Resolution No. 2019-2: A resolution establishing budgetary authority in a northern lights park fundraising agency fund for the receipt and expenditure of monies received from fundraising proceeds. Dan Mogen made a motion to accept Resolution No. 2019-2. Gregg Labatte seconded the motion. Motion carried. Mayor Crain read aloud Resolution No. 2019-3: A resolution establishing budgetary authority in the general fund for the receipt and expenditure of the monies received from various resources to cover the unexpected repairs to the community center heating and cooling system. Dan Mogen made a motion to accept Resolution 2019-3. Gale Strandlund seconded the motion. Motion carried.

MLCT/MMIA Summit Training-June 11, 2019 in Sidney: LeAnn reported to Council that she will be attending the MLCT/MMIA Summit Training tomorrow in Sidney and let Council and Mayor Crain know that they are also invited to attend.

Building Permits: There are no new building permits.

Review of Claims for Approval of Payment: After review of claims for the month of June, Dan Mogen made a motion for the clerk to remit payment. Gregg Labatte seconded the motion. Motion carried.

With no further business, the meeting was adjourned at 8:45.

The next regular council meeting will be held at 6:30 p.m. on July 15, 2019.

Mayor: Clerk: