Minutes

REGULAR COUNCIL MEETING

May18, 2018

The minutes of the Froid Town Council at the Froid Community Center on May 18, 2018. Those present were Council Members Gale Strandlund, Gregg Labatte, Dan Mogen, and Dan Kjelshus. Also present was Town Clerk, LeAnn Johnson.

Mayor Crain called the meeting to order at 8:05. Visitors were recognized. The minutes from the April 9, 2018 meeting were read. Gregg Labatte made a motion to approve the minutes as read. Gale Strandlund seconded the motion. Motion carried.

Public Works Report: Odean was not present to give the public works report. Mayor Crain reported that Odean continues to work on installation of the new water meters.

Sheriff’s report: There was no one present to report on behalf of the Roosevelt County Sheriff’s Department.

Old Business:

Water Tower/Water Meter Update-Final Draw on SRF Loan-LeAnn reported that she has collected the invoices related to any expenses on the water tower as well as those expenses related to the new meter installations. These invoices will be included in the final draw on the SRF loan.

Wastewater System Update- See below for the progress on the wastewater system project.

Community Center Heating and Cooling Proposals. Council looked over the proposals for the upgrades needed on the current ground source heating/cooling system. After discussion, Gregg Labatte made a motion to hire Sheridan Heating and Cooling to fix or make the necessary improvements to the Heating/Cooling system at the Community Center. Gale Strandlund seconded the motion. Motion carried.

Review of Accounts Receivables: Delinquencies were reviewed. Letters will be mailed and phone calls made to those on the list.

New Business:

Adopt and Sign Conflict of Interest Policy-Council looked over the Conflict of Interest Policy that was presented. This policy will need to be updated annually and is required by Rural Development. Dan Kjelshus made a motion to adopt and have each Council member sign the Conflict of Interest Policy. Dan Mogen seconded the motion. Motion carried.

Adoption of Great West Engineering Agreement for wastewater improvements. The Town asked Attorney Laura Christoffersen to look over the Engineering Services Contract with Great West Engineering for the wastewater improvements. Laura had some suggestions that have been passed along to Greg Lukasik at Great West for review. In the contract, Great West has asked to be listed as an additional insured on the Town’s liability policy. MMIA, however, does not list engineering firms as additional insured. Laura also made suggestions that were passed on concerning arbitration vs. mediation should an issue of concern arise. Gregg Labatte made a motion to sign and adopt the Engineering Agreement contingent upon the agreement of both parties on the above two matters. Gale Strandlund seconded the motion.

Attorney Agreement for Services-Rural Development has required in their letter of conditions that the town sign an agreement for services with our attorney, Laura Christoffersen. Council looked over the agreement presented. After discussion, Gale Strandlund made a motion to have Mayor Crain sign the Attorney Agreement for Services. Gregg Labatte seconded it. Motion carried.

Building Permits-There were no new building permits requested.

Council reviewed claims. Dan Kjelshus made a motion for the clerk to remit payment on all claims. Dan Mogen seconded the motion. Motion carried.

With no further business, the meeting was adjourned.

The next regular council meeting will be held at 6:30 p.m. on June 11, 2018.

Mayor: Clerk: