Minutes

(Approved)

REGULAR COUNCIL MEETING

December 20, 2023

The minutes of the Froid Town Council at the Froid Community Center on December 20, 2023. Those in attendance were Council Members Tyler Harris, Gregg Labatte, and Laurie Young (Council member Gale Strandlund was present at 6:26 just before “New Business” on the agenda). Also present was Mayor, Sheri Crain and Clerk, LeAnn Johnson.

Mayor Crain called the meeting to order at 6:03 pm and recognized the guest present. Mayor Crain asked if there were any non-agenda comments or concerns.

Minutes from the November 13, 2023 regular Council meeting were read. Council member Gregg Labatte made a motion to approve the minutes as read. Tyler Harris seconded the motion. Motion carried.

Public Works Director Report: Public Works Director, Alan Engelke, was not present to report. Mayor Crain stated that in the future she will ask Alan for a monthly report for Council. She reported that Pace Construction has given their report to Great West Engineering from the sewer line televising and inspections. Great West will analyze the findings and give the Town a final report. Mayor Crain signed a change order for an adjustment of $850.00 in the contract with Pace Construction to include the cleaning out of the lift stations. Mayor Crain also reported that the street signs needing replacement were ordered and have arrived.

Sheriff’s Report: There was no one present to report on behalf of the Roosevelt County Sheriff’s Department.

Old Business:

ARPA Project Update-Curb stops, Manholes, Pace Construction (See above in PWD report).

HB 355 Grant Priority List – Council discussed possible project plans for the HB 355 funds the Town is eligible to receive. The amount allocated to the Town of Froid is $33,418 with a required 25% local cash match of the total cost of the project. After discussion, the priority list for use of the funds is as follows: 1. Replacement of the Town Office roof, 2. Necessary sewer system repairs detected from the recent inspection by Pace Construction, 3. Street repairs including the school area, as well as more gravel on 1st Ave N.

Review of Water, Sewer, and Garbage Accts: Council looked over the delinquent accounts. Door hangers will be distributed, and letters will be mailed to those on the list.

New Business:

Appointment and Oath of Council Members-Effective January 2024- Mayor Crain asked that the agenda be adjusted to move the Appointment and Oath of Council Members to the end of the meeting to accommodate the Notary.

Water Tower Inspection Report- Council looked over the annual water tower inspection report from Maguire Iron from September 2023. The only recommendation included in the report was for installation

of a locking ladder gate on the leg access ladder to prevent unauthorized access. Overall, the water tower was reported to be in fair or good condition.

Arbor Day Grant – Mayor Crain reported that the Town is eligible once again to apply for a $350.00 Arbor Day Grant through the MT DNRC to purchase a tree/trees. The tree-planting ceremony will once again coincide with celebrating Earth Day. A proclamation will be signed, and a date will be set for the celebration at the January meeting as part of the grant application.

Building Permits: There were no new building permits to review.

Review of Claims for Approval of Payment - Mayor Crain asked Council to look over the claims for December 2023. Council member Gregg Labatte made a motion to approve and pay the December claims. Gale Strandlund seconded the motion. Motion carried.

Other Business:

Penny Ryder was in attendance and stated that there are several streetlights that are dim from the hailstorm that hit the Town a few years ago. She suggested residents or Council call MDU to complain and request to get them replaced.

Appointment and Oath of Council Members- Mayor Crain made a recommendation to re-appoint current Council Members Gregg Labatte and Gale Strandlund, as their terms expire at the end of December. Council member Tyler Harris made a motion to re-appoint Gregg Labatte to fill his expiring position. Laurie Young seconded the motion. Motion carried. Council member Laurie Young made a motion to re-appoint Gale Strandlund to fill his expiring position. Gregg Labatte seconded the motion. Motion carried. Mayor Crain administered the Oath of Office to Gale and Gregg. Tracie Kjelshus was present to notarize signatures for the Oath of Office.

With no further business, the meeting was adjourned. The next regular Council meeting will be January 8, 2024.

Mayor: Clerk: